

EAST WINDSOR TOWNSHIP COUNCIL

February 12, 2019
Budget Meeting Minutes

CALL TO ORDER:

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:30 pm on Monday February 12, 2019.

VERIFICATION:

The Municipal Clerk certified that the meeting was noticed as a Budget Review meeting on February 5, 2019. Notice was sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Township Municipal Building. All requirements of the "Open Public Meetings Act" have been satisfied.

ROLL CALL:

Present were: Mayor Janice S. Mironov, Council Members Denise Daniels, Marc Lippman, Alan Rosenberg, Peter Yeager and John Zoller. Absent: Council Member Perry Shapiro. Also present were Township Manager Richard Brand and Municipal Clerk Kelly Lettera.

PUBLIC FORUM:

No members of the public spoke.

Mayor Mironov stated the purpose of the Budget Review meetings are to have exchanges to publicly and informally review the workbooks and the various departments and other accounts to make various changes prior to the introduction of the Municipal Budget. Mayor Mironov in addition to the Chief Finance Officer and the Township Manager are still reviewing various items and recommendations that may be needed at a later time.

Police Department

Police Chief James Geary and Heather Armstrong were present to discuss the department budget. Mayor Mironov stated the activity reports are very positive, active year with high performance. Specific subjects discussed included the Communication Center, Animal Control, investigative services goals, salaries and wages, motor vehicles, uniform services, D.A.R.E, maintenance contracts, training, police communications and the Emergency Management, and the contracted E.M.S. weekday and weekend services. Mayor Mironov requested an updated sheet of all employees and current positions and salaries for 2019.

Code Enforcement

Construction Official David Larkin was present to discuss the department budget. Personnel, OPRA and the need for a department scanner was discussed.

Fire Prevention

Kevin Brink was present to discuss the Fire Prevention budget. Personnel and the newly mandated farm fire inspection requirements were discussed. Mayor Mironov requested the notification from the state be provided.

Municipal Court

Municipal Court Administrator Kelli Hand and Deputy Court Clerk Jennifer Cortes was present to discuss the department budget. Matters discussed were new prosecutor and court fees.

Commission on Aging

Chairperson Sydelle Norris was present to discuss the Commission on Aging budget. New Chairperson Norris discussed the senior center directory and online access.

Recreation Department

Recreation Director Joyce Ferejohn was present to discuss the department budget. Discussed matters were improvements to programs and services to be offered to a wide age range, including adults and teens as well as additions to summer camp services offered.

Senior Center

Recreation Director Joyce Ferejohn was present to discuss the senior center budget. Discussed matters were improvements to senior center, the expansion and Senior Center activities.

Health Department

Registered Health Inspector Lorna Bonorand was present to discuss the department budget. Matters discussed included salaries and wages, flu clinics, public health awareness, and program performed by the department.

Better Beginnings Child Development Center

Luz Horta, Executive Director was present to discuss the operating expenses of the center. The services provided by the center, the current waiting list for day care services, lack of non-profit funding from Hightstown, fundraising through the Shining Star Gala, and the four star rating they have received from Growing NJ Kids. Appreciation was expressed for the Township's support.

RISE

Executive Director Leslie Koppel was present to discuss the budget. Matters discussed included the services provided by RISE, statistics on the families being served, the two thrift stores and the food pantry operated by the organization and their participation in Township events and educational programs.

Mayor Mironov adjourned the meeting at 7:30 p.m.

Kelly Lettera
Municipal Clerk

Janice S. Mironov
Mayor